

Support use

Following up on the agency response to evaluation findings is an essential part of supporting use.

However, this is often a management responsibility rather than an evaluators. You can work with managers to provide a list of options for follow-up as part of the final report. Indeed, time should be built into the evaluation budget to account for support beyond report delivery.

There are a range of methods that can be used:

Methods

- [Annual review](#)

Annual reviews of major evaluation findings and conclusions, based on evaluation studies completed during the preceding year, can be a useful way to support use.

- [Conference co-presentations](#)

Conference co-presentations take place when evaluators and evaluation commissioners or users jointly present findings or discussions about processes from an evaluation.

- [Data use calendar](#)

A data use calendar is produced to guide the collection of data and reporting requirements, as well as ensuring that analysis and evaluation data is actively used.

- [Policy briefing](#)

Policy briefs are designed to outline findings and recommendations in an accessible manner for specific target audiences.

- [Recommendations tracking](#)

Tracking recommendations involves keeping a transparent record of the responses to and action from recommendations.

- [Social learning](#)

Social learning is an approach to learning that focuses on how people learn through social interactions, such as modelling, making connections, sharing experiences and resources, collaboration and self-organization.

Resources

Guides

- [Evaluation policy of UNDP](#)

This evaluation policy from the UNDP has been developed to ensure there is a common basis for evaluations taking place within the organisation.

- [UNESCO guidelines for follow-up to evaluation findings](#)

This four-page paper provides an overview to the United Nations Educational, Scientific and Cultural Organization (UNESCO) procedures for evaluation follow up and a template for managers to detail their action plans in response to evaluation findings.

Blogs

- [52 weeks of BetterEvaluation: Week 23: Tips for delivering negative results](#)