1. Design to answer the descriptive components of KEQs

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Descriptive Question** | **What will be described** | **Existing data** | **Additional data collection/ retrieval** | **Sampling/ disaggregation (equity)** | **Analysis** | **Timing** |
| KQ: x.x |  |  |  |  |  |  |
| KQ x.x |  |  |  |  |  |  |
| KQ x.x |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. 3. Design to answer the causal components of KEQs

**Causal Questions:**

[list…   
KQ x.x  
KQ x.x etc.]

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Causal relationship** | | **Comments** | **Strategy 1: Scope for a credible counterfactual?** | **Strategy 2: Scope for checking consistency of evidence?** | **Strategy 3: Scope for ruling out other alternative explanations?** |
| Variable 1 | Variable 2 |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Design to answer the evaluative components of KEQs

**Evaluative questions**

[list…   
KQ x.x  
KQ x.x etc.]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What will be evaluated** | **Criteria** | **Standards** | **Synthesis/Weighting** | **Process for developing agreed standards, criteria and synthesis** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Design to answer action/predictive questions

**Action/Predictive questions**

[list…   
KQ x.x  
KQ x.x etc.]

[it is usually easiest to describe the processes/methods here, rather than use a matrix]

1. Evaluation matrix to summarize planned data collection and analysis, including use of existing data

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| KEQ | Data source / method / analysis 1 | Data source / method / analysis 2 | Data source / method / analysis 3 | Data source / method / analysis 4 |
| **1 [add KEQ]** |  |  |  |  |
| 1.1 [add sub questions] |  |  |  |  |
| 1.2 |  |  |  |  |
| 1.3 |  |  |  |  |
| 1.4 |  |  |  |  |
| **2.** |  |  |  |  |
| 2.1 |  |  |  |  |
| 2.2 |  |  |  |  |
| **3.** |  |  |  |  |
| 3.1 |  |  |  |  |
| 3.2 |  |  |  |  |
| 3.3 |  |  |  |  |
| **4.** |  |  |  |  |
| 4.1 |  |  |  |  |
| 4.2 |  |  |  |  |